RENAISSANCE®

Characteristics and Reporting Parameters

Adding Student Characteristics
Listed are the default characteristics which you can assign to students:

Dyslexic
English as Additional Language (EAL)
Free School Meals
Gifted and Talented
Learning Difficulties
Physical Disabilities
Special Educational Needs

If there are characteristics you would like to assign which are not in the list, then set them up as follows:
1. In Renaissance Home™, click **Users**.
2. Click **Set-Up Characteristics**.
3. Click **Add Characteristic**.
4. **Enter the name** of your new characteristic (e.g. Pupil Premium) and click **Add**. The new characteristic will be added to the list on the right. To add more characteristics, repeat this step.
5. Click **Done** when you have finished adding characteristics.

Assigning Characteristics to Multiple students
Use this procedure to edit multiple student records at one time:

1. In Renaissance Home™, click **Users**.
2. Click **Edit Multiple Students**.
3. Select a class or year group and click **Search**. In the search results, **select the students** that you wish to apply changes to by ticking the box next to their name, then click **Add** to add them to the list on the left.
4. Under Select Changes tick the **Add box** which will add the same characteristic to these students' records.
5. In the drop-down list, **select the characteristic** which you intend to add to these students.
6. To apply the changes to the students you have chosen (in the left-hand list), click **Save**.

Reporting Parameter Groups
When you print Renaissance reports, you can select or create reporting parameter groups. These allow you to focus reports on students with characteristics, specific ethnicities, genders, etc:

1. Open any report (e.g. Star Reading™ / Star Maths™ Summary Report) and click on **Create New or Edit Selected** in the Reporting Parameter Groups option.
2. **Type in a name** for your Reporting Parameter that corresponds to a characteristic (e.g. 'Special Educational Needs').
3. **Select the criteria** for the group of students you want to include in the report by ticking the box next to the specific characteristic.
4. Click **Save**.
5. This Reporting Parameter is now saved for you to view in the drop-down menu for all reports on Renaissance Home.