

## Successful Implementation of Accelerated Reader<sup>TM</sup>

### Checklist for the Network Manager/Technical Support Operative

As the person responsible for the Network and technical support in your school, you play a very important role in the successful implementation of the world's most widely used reading software; **Accelerated Reader (AR)**.

The **AR Project Manager** appointed within your school will be able to provide you with more information about this hosted solution, but you may find it useful to watch a brief video outlining the program at: [ardemo.co.uk](http://ardemo.co.uk). In the meantime, there are various important tasks for you to complete before the students start using the software and on an on-going basis:

Task	Tick
Ensure users have access to websites over Port 443 (HTTPS)	
To ensure optimal performance it is recommended that where possible all access over port 443 is un-proxied.	
Provide access to a speakerphone or Skype <sup>TM</sup> at the computer where staff will be trained.	
Allow access to <a href="https://renlearn.webex.com">https://renlearn.webex.com</a> . Test users' ability to join with WebEx <sup>TM</sup> meeting rooms at the following link: <a href="http://www.webex.com/test-meeting.html">http://www.webex.com/test-meeting.html</a> .	
Ensure all relevant computers allow Active-X controls to run.	
Install Adobe Flash Player <sup>TM</sup>	
Ensure Adobe Reader <sup>TM</sup> is installed. (Please note that open-source PDF viewers are not supported)	

Your school's designated Implementation Specialist will support and guide you through the Implementation process and you will have access to Customer Service and Technical Support from Renaissance Learning from 8am-5pm every week day.

#### Contact Details:

You may find the following websites and telephone numbers useful when dealing with any issues arising from the implementation of any Renaissance Learning software: email: [info@renlearn.co.uk](mailto:info@renlearn.co.uk) or call **+44 (0)20 7184 4000**.  
[renlearn.co.uk/customer-zone](http://renlearn.co.uk/customer-zone)